

**Minutes  
Hurst City Council  
Work Session  
Tuesday, July 14, 2020**

On the 14<sup>th</sup> day of July 2020, at 5:45 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, by telephone conference to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus (COVID-19) with the following members present:

Henry Wilson	)	Mayor
Jon McKenzie	)	Mayor Pro Tem
David Booe	)	Councilmembers
Larry Kitchens	)	
Cathy Thompson	)	
Bill McLendon	)	
Cindy Shepard	)	
Clay Caruthers	)	City Manager
Matthew Boyle	)	Assistant City Attorney
Rita Frick	)	City Secretary
Sunny Patel	)	Information Technology Director

With the following Councilmembers absent: none, constituting a quorum, at which time, the following business was transacted:

**I. Call to Order** – The meeting was called to order at 5:45 p.m.

**II. Informational Items**

- **Update and Discussion of upcoming Calendar Items** – City Manager Caruthers discussed informational items and calendar items, including state and local reopening plans due to COVID-19, plans for Senior Center to remain closed and reported other local cities surveyed plan to open in late July or early August at the earliest. He stated the City of Colleyville is the only one open at this time. He stated twenty-six Senior Center members have utilized their membership at the Recreation Center. Mr. Caruthers stated the Library is staying status quo with curbside operations and staff has not received negative feedback. Mr. Caruthers also noted the Ha5 Street Overlay Program will continue as the City is committed to the maintenance of streets. He stated the Ha5 overlay will start again Friday, July 17, 2020, and residents who live on the streets will be notified. Also noted was the decision of the Citizens Fire Academy to cancel the steak dinner event this year. Mr. Caruthers reviewed other fall events to be canceled including the Heritage Fall series and Movie in the Park. He stated the Hurst Conference Center is offering a drive in movie experience on the rooftop. He stated some events being evaluated include the Fall Festival at Northeast Mall, 6Stones CPR Event and National Night Out. Mayor Wilson stated another event being evaluated is the Christmas Senior Banquet, which may need to be canceled or moved to another date. Mr. Caruthers stated some people are already soliciting for banquet prizes and that if the

event is canceled, they will either donate those items or figure another way to give them away to honor the businesses.

- **Update and Discussion of annual appointments to Boards, Commissions and Committees** - Mayor Wilson recommended the Council consider the reappointments at the July 28, 2020 City Council meeting, but wait until in person interviews are possible to fill the vacant positions. Councilmember Kitchens suggested Council could consider moving the alternate members to vacant regular member positions. Also discussed was notifying citizens, through social media, the City is accepting applications.
- **Update and Discussion of state and local reopening plans due to COVID-19** – Councilmember Kitchens stated he heard the Governor is seriously rethinking plans to shut down again.

### **III. Discussion of Agenda Item(s) 3**

Consider Resolution 1771 designating the officer or employee authorized to calculate the No-New Revenue Tax Rate and the Voter Approval Tax Rate in accordance with the Texas Tax Code

City Manager Caruthers briefed Council on Resolution 1771 and the new laws and guidelines regarding truth and taxation. He explained the calendar is more aggressive due to the new rollback rules and rollback election requirements. He stated that it is not staff's intent to bring forward the need for a rollback this year. Mr. Caruthers stated the law has language for the Mayor and Council to designate the person who calculates the tax rate and the proposed resolution designates the City Manager and authorizes him to designate persons such as Assistant City Manager Clayton Fulton and Director of Finance Paul Brown. He stated staff believes the Charter provides this designation but believes it is prudent to take action with a resolution.

### **IV. Discussion of Agenda Item(s) 4**

Consider Ordinance 2438, first reading, amending Chapter 24 by replacing Sections 24-115 and 24-127 to 24-129 Prohibiting Parking in Certain Areas

City Manager Clay Caruthers briefed Council on the proposed ordinance amending Chapter 24 of the Code Ordinance regarding parking. He explained the proposed ordinance reduces the distance from a fire hydrant from 25 feet to 15 feet and aligns with state regulations.

### **V. Discussion of Agenda Item(s) 5**

Consider authorizing the city manager to renew an Interlocal Agreement with Tarrant County for funding of the Pipeline Road Project, Phases 2, 3 and 4

City Manager Clay Caruthers briefed Council on the continuation of the Pipeline Road Project with Tarrant County. He stated once the project is fully completed, Tarrant County will have contributed over \$5 million dollars on the project and expressed appreciation for the County's support. Mr. Caruthers noted funding is available for Phase 3, but bonds will need to be issued for Phase 4. He also noted that future construction contracts will have an acceleration option in the contract. In response to Councilmember questions, Executive Director of Public Works Greg Dickens stated staff has not begun the right-of-way process for Phase 4 or the design process. He stated the issues some individuals had with the

portion of Pipeline near the recreation center has been corrected with striping. Mr. Dickens also stated the gas line will have to be relocated and approximately 90 days of work time has been allocated for Atmos.

#### **VI. Discussion of Agenda Item(s) 6**

Consider authorizing the city manager to enter into an Engineering Services Contract with Thomas Hoover Engineering, LLC for design of the Livingston Improvements from West Pipeline Road to 665 feet south

City Manager Clay Caruthers briefed Council on the proposed Interlocal Agreement with Tarrant County noting this is the engineering portion of the Community Development Block Grant Project and is similar to past years. In response to Councilmember questions, Executive Director of Public Works Greg Dickens stated the schedule will be similar to past CDBG projects, starting the first of next year and completing over the summer.

Mayor Wilson did not recess to Executive Session.

**EXECUTIVE SESSION** in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and to reconvene in Open Session at the conclusion of the Executive Session


**ADJOURNMENT** – The meeting was adjourned at 6:08 p.m.

**APPROVED** this the 28<sup>th</sup> day of July 2020.

**ATTEST:**

  
Rita Frick, City Secretary

**APPROVED:**

  
Henry Wilson, Mayor